

March 17, 2022: Village Board meeting

Minutes of Regular Meeting Sodus Point Village Board

Mayor McDowell called the regular meeting to order at 6:30 PM and led the Pledge of Allegiance.

Present: Mayor McDowell, Trustee Verbridge, Trustee Bristol, CEO Druschel

Zoom: Trustee Evans

Absent: Attorney Williams

Public Present: 3

Zoom attendance 5

Mayor McDowell stated that Trustee Evans was unable to vote due to the last minute attendance on zoom. Trustee Verbridge made a motion to postpone the meeting. The Clerk/Treasurer and Mayor both advised there was still enough for a quorum, Trustee Verbridge left the meeting at 6:32pm.

Mayor McDowell was acting on information given to him from Attorney Williams earlier but decided to allow Trustee Evans vote from zoom if she wished.

MOTION by Trustee Kallusch and seconded by Trustee Bristol to approve the February 17, 2022 regular meeting minutes.

Motion carried all voting aye.

MOTION by Trustee Kallusch and seconded by Trustee Bristol to approve the emergency meeting minutes from February 18, 2022.

Motion carried all voting aye.

Trustee Verbridge returned to the meeting at 6:35pm

Reports were given as follows:

Mayor McDowell- wastewater report and water report.

REDI –

WA24 – Beach Dune Project

Project close out is in process. This will likely take most of the first quarter.

WA30 – Storm Water Project

The final paving adjustments will be made in the spring when the asphalt plants reopen.

WA34 – Lakestones

Lawn rehabilitation and the final engineer sign off are what remains on this project.

WA35 – White Birch

All of the permits are now in hand. We plan to bid the project in July for November construction.

Water Level –

Our current water level is 245.93 which is up about 3 inches over last month. Based on last week's USACE forecast we should expect another 3 inches by the next board meeting. All indications are that we will not have flood water in 2022.

Emergency Management did host a meeting for all the lake side towns, villages, and NYS DHSES. The county plans were further updated. I do not expect we will meet again this year. That meeting resulted in a meeting with Sea Grant, WCSWCD and the village. They are preparing a information packet for all waterfront property owners. That will be distributed through out the county in the early summer.

WCSWCD will be holding a weed harvesting ride along in late June. More details to follow.

The long-range NOAA weather forecast calls for the hottest July on records this year. If that occurs with little precipitation, we could drop below the long-term average as forecast by the USACE.

Streetlights –

RG&E has indicated this work will happen soon. They are not committing to a date.

Sill Shore Road –

The engineer has reviewed the potential design with WCSW & Steve Verdine. Survey is expected on site this week to confirm various elevations. Once survey is complete, the options will be reviewed one more time and the final design published. Sharon will use the final design documents to apply for a Hazard Mitigation grant to fund construction.

- Deputy Mayor Kallusch- Parking, Insurance
- Trustee Evans- Fire, Ambulance, Zoning
- Trustee Verbridge – LWRP and Planning
- Trustee Bristol – Highway
- CEO Druschel- Building Inspector’s report

All reports submitted to the Clerk’s Office will be kept on file

Public Comments:

NONE

Old Business:

- A. MOTION by Trustee Verbridge and seconded by Trustee Bristol to only approve the NYS training for the Planning and Zoning following the policy only accepting training with the proper documentation to protect the village.
Motion carried all voting.
- B. The zoom policy was tabled so that the board could have time to meet with the web designer, Devin Holdraker. Once the additional information has been gathered the policy will be revised if necessary and brought to the board for discussion

New Business:

- A. Mayor McDowell recommended the hire of Bruce Gilfus to the Wastewater department as an operator. MOTION by Trustee Verbridge and seconded by Trustee Kallusch to hire Bruce Gilfus full time at the rate of \$18.50 per the union contract.
Motion carried all voting aye.
- B. Mayor McDowell recommended the hire of Linda Youngman for the Communication Specialist. MOTION by Trustee Verbridge and seconded by Trustee Kallusch to hire Linda Youngman starting at \$17.00 up to a total of 10hours for the first month. The Board will revisit the hours at the April meeting.
Motion carried all voting aye.
- C. MOTION by Trustee Verbridge and seconded by Trustee Bristol to approve the following
2022-3a Resolution **AUTHORIZE CONSULTANT SERVICES FOR NY MAIN STREET SITE
CONTAMINATION/HAZARDOUS MATERIALS REVIEW**

WHEREAS, in accordance with applicable procurement requirements, the Village of Sodus Point prepared and advertised in the NY Contract Reporter a Request for Proposals (RFP) on February 9,

2022 for consultant services to prepare a site contamination and hazardous materials review for the location proposed for shared outdoor dining spaces in Oscar Fuerst Park; and

WHEREAS, the Village received five proposals before the March 4, 2022 submission deadline from the following firms:

- Barton and Loguidice, D.P.C. (B&L) - \$2,800
- Brydges Engineering - \$5,000
- Greenman-Pederson, Inc. (GPI) - \$2,300
- LiRo Engineers - \$2,950
- Sienna Environmental Technologies - \$6,500

WHEREAS, the lowest responsible bid was submitted by GPI and their proposal complies with all NY Main Street requirements and they can complete the work prior to the end of April; and

WHEREAS, the entire cost of the site contamination/hazardous materials assessment shall be charged against the NY Main Street Grant and will be performed at no cost to the Village; now, therefore be it

RESOLVED, that the Village of Sodus Point authorizes GPI to conduct the required site contamination/hazardous materials assessment at a cost not to exceed \$2,300
Resolution adopted all voting aye.

- D. The current office copy/scanner/printer lease agreement with Toshiba will expire in May. The new agreement will include an upgraded machine with lower copy fees.
MOTION by Trustee Verbridge and seconded by Trustee Bristol to sign the 60- month Toshiba Business Solutions lease with maintenance agreement.
Motion carried all voting aye.
- E. The Board will hold a Budget hearing on April 21, 2022 at 6:15pm at the Village Hall to discuss the proposed budget.

Clerk-Treasurer:

- A. **MOTION** by Trustee Kallusch and seconded by Trustee Verbridge to approve payment of claims 3-1 through 3-48 totaling \$83,482.69; General \$50,058.80, Water \$26,201.40, Wastewater \$7,222.49
Motion carried all voting aye.
- B. **MOTION** by Trustee Evans and seconded by Trustee Verbridge to approve the following 2022-3b Resolution amending 2021-2022 budget for the Planning Contractual

Whereas, the Village of Sodus Point has received a \$110,000 NYS DOS Local Waterfront Revitalization Program grant,

Whereas, the local match required for this grant is 25% (\$27,500) of the awarded amount

It is hereby resolved that the Village Clerk/Treasurer is authorized to make budget adjustments to reflect a \$3,712.50 increase in revenue in the General Fund and an increase in appropriations in General Fund, Planning Contractual (A8020.4), in the amount of \$4,950.
Resolution adopted all voting aye.

MOTION by Trustee Verbridge and seconded by Trustee Bristol to approve the following 2022-3c Resolution amending 2021-2022 budget for the Research Contractual

Whereas, the Village of Sodus Point has received a \$22,000 NYS Homes and Community Renewal grant,

Whereas, the local match required for this grant is \$2,000 of the market study,

It is hereby resolved that the Village Clerk/Treasurer is authorized to make budget adjustments to reflect a \$20,000.

increase in revenue (A3989) in the General Fund and an increase in appropriations in General Fund, Research Contractual (A8030.4), in the amount of \$22,000.

Resolution adopted all voting aye.

MOTION by Trustee Kallusch and seconded by Trustee Verbridge to approve the following 2022-3d Resolution amending 2021-2022 budget for the Street Maintenance CHIPS Contractual/Revenue

Whereas, the amount of \$126,642 was expended for highway road paving, with the budget of \$105,000,

Whereas, the Village of Sodus Point received in \$126,642 from NYSDOT for CHIPS, with the budget of \$105,000,

It is hereby resolved that the Village Clerk/Treasurer is authorized to make budget adjustments to reflect a \$21,642.

increase in revenue (A3501) in the General Fund and an increase in appropriations in General Fund, Street Maintenance CHIPS Contractual (A5110.2B), in the amount of \$21,642.

Resolution adopted all voting aye.

MOTION by Trustee Verbridge and seconded by Trustee Bristol to approve the following 2022-3e Resolution amending Resolution 2021-10a

Whereas, resolution 2021-10a Appropriating Funds from the Storm Water Management Capital Reserve Fund

Whereas, the Village of Sodus Point Board of Trustees approved the Central Avenue storm water project in the amount of \$42,973, with funding of \$10,000 from the 2021-22 budget and \$32,973 from the Storm Water Management Capital Reserve

Whereas, as the project construction was begun, residents became concerned about the design and the project was halted.

Whereas, the construction schedule has been impacted such that the project will not be completed in the current fiscal year. This delay is a result of both redesign of a portion of the project and the scheduling of the contractor involved. These changes have caused an expenditure excess of \$7,189.20 for Storm Sewers A8410.4
Resolution adopted all voting aye.

Other Business

MOTION by Trustee McDowell and seconded by Trustee Bristol to adjourn the meeting at 7:18PM
Motion carried all voting aye.

Next scheduled regular Board meeting will be on Thursday, April 21th, 2022 at 6:30 PM

Tracy B. Durham, Clerk/Treasurer