

December 16, 2021: Village Board meeting
Minutes of Regular Meeting Sodus Point Village Board

Mayor McDowell called the regular meeting to order at 6:30 PM and led the Pledge of Allegiance.
Present: Mayor McDowell, Trustee Kallusch, Trustee Evans, Trustee Verbridge, Trustee Bristol, CEO Druschel, and Attorney Williams

Public Present: 20
Zoom attendance 14

MOTION by Trustee Kallusch and seconded by Trustee Evans to approve the November 18, 2021 regular meeting minutes.
Motion carried all voting aye.

Reports were given as follows:

Mayor McDowell- wastewater report and water report.

REDI –

WA24 – Beach Dune Project

Project close out is in process. This will likely take most of the first quarter.

WA30 – Storm Water Project

Cerrone had 2 crews onsite for several days addressing punch list items. The paving crew has made some adjustments that are so far unacceptable. We expect them to be back before year end.

WA34 – Lakestones

The manhole structure has not yet been received. As soon as it is, it will be installed with the new sewer main. In the spring seeding will take place within all the disturbed ground.

WA35 – White Birch

We had a good meeting with several members of the White Birch Association Board. We made a couple of adjustments to the plan; the DEC has now approved those changes. The revised plan is with the WBA Board for their approval.

NY Main Street –

The consultants are talking with more business owners to confirm the observations to date. They have a draft of the report which will be finalized when the interviews are completed. We will have the final report in January. The picnic shelters are still going through environmental review with NYS.

Water Level –

Our current water level is 245.62 which is more than a foot above the long term average and almost a foot above where we were last year at this time. We received 45% more water in November than normal and released only 25% more. This, despite the Great Lakes Basin only getting 70% of its normal precipitation in November.

Wolcott Street –

We have reviewed the minutes from the meeting beginning in 2015 when the topic first came up to alter the traffic pattern. I have also spoken with Kevin Rooney, Wayne County Highway Superintendent who confirmed that no traffic study was done. He confirmed that the road width met the criteria for a 2-way street and provided the Village with some signage. We have also heard from some residents on both Gardenier Lane and Gardenier Lane Extension on the topic. There is not consensus to make any change. Kevin has agreed to review the signage with our Highway Department and see if we can do something different.

NYCOM –

The information from the Legislative Priorities Meeting is in your boxes next door. Because this is an election year, they are optimistic that we will see increases in various aid programs. They also confirmed that the Infrastructure Bill monies will get added to several federal programs – FEMA, USACE and many others.

GLSLCI –

The Resiliency Committee that I sit on is presenting to the GLSLCI Board in February our recommendations for a Great Lakes resiliency program which crosses state lines. There is a great deal of variability across the states and across the counties within each state. This leads to inadequate and sometimes harmful to other properties solutions being built. The broader group is also focused on getting the Storm Act legislation in place in each state so that the federally approved revolving loan program can begin helping property owners.

Sill Shore Road Drainage Project –

The engineer is working on the project and conducted a site visit on Monday, 12/13/21. He expects to have a report for our review at our January meeting.

Streetlights –

The contractor is on site to add the modules to control the fixtures that were left out at the original install. The new fixtures are still waiting for RG&E to do their work. NYPA continues to pressure RG&E to get their work scheduled.

Grants –

We submitted 2 requests in this year's CFA Round. We requested a new salt barn and a study to analyze our current water system to identify needed improvements. Neither application was funded. Sharon has reached out with the agencies to learn what we can. We knew the salt barn was a long shot but expected the water study to be approved. We were also denied our Circulation, Access and Parking request. However, the Genesee Transportation Council offered a free parking study. We have agreed to participate. Once we know more about specifically what and when we will share that.

Deputy Mayor Kallusch- Parking, Insurance

Trustee Evans- Fire, Ambulance, Zoning

MOTION by Trustee Kallusch and seconded by Trustee Bristol to approve the 2022 Line Officers:

Chief (22-1)- Chuck Sergent

1ST Assistant (22-2)- Mark Jones Jr

2ND Assistant (22-3)- Anthony Hollebrandt

3Rd Assistant (22-4)- Brian Williams

Deputy Chief (22-5)- Mark Jones Sr

2022 Business Officers:

President- Keith Petty

Vice President- Kris Shirtz

Treasurer- Tim Jones

Motion carried all voting aye.

Trustee Verbridge – LWRP and Planning

Trustee Bristol – Highway

CEO Druschel- Building Inspector's report

All reports submitted to the Clerk's Office will be kept on file

Public Comments:

The board was addressed by several residents with concern over a change in the mayoral appointments specifically the Clerk Treasurer position and the Planning board members.

Chris Tertinek talked about the background of the Clover/Wolcott/Gardenier Lane two way vs. one way. Chris distributed a handout with the diagram that was used to make the decision back in 2016 and an email from Al Fagan also giving his back story and communication with residents.

David Brandt is looking for a response letter from the Village Board regarding the safety of road shoulder on South Shore.

Tim Jones wanted to Thank the community for all the support/care for his brother Mark Jones.

MOTION by Trustee Verbridge seconded by Trustee Evans approving the attached list of Mayoral appointments

Motion carried all voting aye.

MOTION by Trustee Verbridge and seconded by Trustee Bristol that all NYS training for positions held on the Planning/Zoning board be complete by March 15, 2021 to continue to hold a seat.

Motion carried all voting aye.

MOTION by Trustee Verbridge and seconded by Trustee Bristol to approve

The following Emergency Command Structure was established, 1st Mayor McDowell, 2nd Deputy Mayor Kallusch. In the event both the mayor and deputy mayor are unavailable it would then fall to the trustee with seniority.

Motion carried all voting aye.

MOTION by Trustee Kallusch, seconded by Trustee Evans that the regular meetings of the Sodus Point Village Board of Trustees will be held the third (3rd) Thursday of each month at **6:30 PM** in the Village Hall.

The Clerk at the direction of the Mayor may prepare the agenda. The Mayor or any Trustee may have an item placed on the agenda. The tentative agenda will be provided to the Board members the Friday before the Board meeting. All agenda materials are due to the Mayor/Clerk by Friday at noon.

Minutes:

The Clerk shall take Minutes. Minutes shall consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon and the vote thereon. Minutes shall be taken at executive session of any action that is taken by formal vote which shall consist of a record or summary of the final determination of such action, and the date and vote thereon; provided by the NYS Freedom of Information Law. Minutes shall also include the following:

- Name of the Board
- Date, place, time of meeting
- Notation of presence or absence of board members and time of arrival or departure if different from time of call to order and adjournment
- Name and title of other village officials and employees present as well as attendees
- Record of communications presented to the Board
- Record of reports made by Board or other village personnel
- Time of adjournment
- Minutes shall not include summary of discussion leading to action or include verbatim, Comments. Minutes shall be accepted at the next meeting.

MOTION by Trustee Kallusch, seconded by Trustee Bristol that the next Village Organizational Meeting will be held on December 5, 2022 setting a standard time for all Village meetings at 6:30pm unless otherwise advertised. Motion carried, all voting aye.

MOTION by Trustee Evans, seconded by Trustee Verbridge, that the meetings of the Village of Sodus Point Planning Board will be held on the first (1st) and third (3rd) Monday of each month at 7:00 PM in the Village Hall.

Motion carried all voting aye.

MOTION by Trustee Verbridge, seconded by Trustee Evans, that the meetings of the Village of Sodus Point Zoning Board will be held on the second (2nd) and fourth (4th) Monday of each month at 7:00 PM in the Village Hall.

Motion carried all voting aye.

MOTION by Trustee Verbridge, seconded by Trustee Bristol granting approval for the Mayor to authorize Village employees to attend dinners and meetings, seminars, conferences and training in connection with Village business, all reasonable expenses to be paid by the Village.

Motion carried all voting aye.

MOTION by Trustee Kallusch, seconded by Trustee Bristol, the following resolution was adopted

WHEREAS the board of trustees has determined to pay mileage reimbursement to officers or employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village.

NOW THEREFORE BE IT RESOLVED

1. That the board of trustees will approve reimbursement to such employees at the federal rate per mile.
2. That this resolution is effective immediately.

MOTION by Trustee Evans, seconded by Trustee Verbridge, approving the two(2) floating holidays for full time Village employees this year be individually chosen by each employee. The floating holidays will be set by January 1, 2022.

Motion carried all voting aye.

MOTION by Trustee Bristol, seconded by Trustee Verbridge to authorize the Clerk-Treasurer to pay prior to board/audit meeting the following (but not limited to) in order to prevent assessment of late fees or additional charges such as freight.

- Debt service
- Deposits for schools and conferences
- Utilities bills
- Medical/dental insurance
- Paychex, Inc.

Motion carried all voting aye.

MOTION by Trustee Kallusch, seconded by Trustee Bristol, authorizing the Mayor and Village Clerk Treasurer to apply for the following:

- State Aid
- Consolidated Highway Aid (CHIPS)
- Any other grant monies that should become available at no cost to the Village of Sodus Point.

MOTION by Trustee Verbridge, seconded by Trustee Bristol the following resolution was adopted

WHEREAS, Section 104-b of the General Municipal Law requires the governing body of every municipality to adopt a procurement policy for all goods and services which are now required by law to be publicly bid, and

WHEREAS, comments have been solicited from all officers in the Village involved in the procurement process, now therefore be it

RESOLVED, that the Village of Sodus Point does hereby adopt the procurement policy which was updated in January 2016 and is intended to apply to all goods and services which are not required by law to be publicly bid.

MOTION by Trustee Verbridge, seconded by Trustee Evans, the following resolution was adopted

WHEREAS, Section 452 of the General Municipal Law and Section 11-1118 of Village Law requires Villages to relevy unpaid water and sewer rents plus penalties to the annual tax levy

SO BE IT RESOLVED, that the Village of Sodus Point Mayor and Board of Trustees authorize the Village Clerk Treasurer to relevy unpaid water and sewer rent accounts plus accrued penalty on the 2022-2023 year Village taxes due June 2022 pursuant to New York State Village Law section 11-1118 and New York State General Municipal Law section 452

MOTION by Trustee Verbridge, seconded by Trustee Bristol, the following resolution was adopted

SO BE IT RESOLVED, that the Village of Sodus Point Mayor and Board of Trustees request the collection of delinquent Village Taxes for the 2022-2023 year due June 2022 by the County of Wayne pursuant to Wayne County Local Law #4-1978 and section 1442 of the Real Property Tax Law; and be it further,

RESOLVED, that the Village Clerk/Treasurer is hereby authorized and directed to send a certified copy of the resolution together with the account and certification described in Subdivision 3, Section 1436, of the Real Property Tax Law to the Wayne County Treasurer in accordance with the provisions of Section 2 of Wayne County Law 4-1978.

MOTION by Trustee Kallusch, seconded by Trustee Evans

WHEREAS the Board of Trustees has reviewed all current policies of the Village of Sodus Point;

NOW THEREFORE, BE IT RESOLVED that all policies will remain in effect for the year and will be reviewed and modified as needed;

This **RESOLUTION** shall take effect immediately;

Christopher Wikolevski is working on an Eagle Scout project and would like to make a bench to place by the gazebo. The board received a few style options. The board picked a favorite and agreed this was a great project.

MOTION by Trustee Verbridge and seconded by Trustee Evans

2021-12a RESOLUTION REGARDING THE FILLING OF VACANCIES AND TRAINING OF MEMBERS OF THE ZONING BOARD OF APPEALS AND PLANNING BOARDS

WHEREAS, the Village of Sodus Point previously established a Zoning Board of Appeals under Chapter 190 of the Sodus Point Village Code; and

WHEREAS, the Village of Sodus Point previously established a Planning Board under Chapter 35 of the Sodus Point Village Code; and

WHEREAS, the Village wants to attract and retain members of the Planning Board and Zoning Board of Appeals and to have those members adequately trained so as to provide the best possible service to Village residents and applicants before the Zoning and Planning Boards; and

WHEREAS, pursuant to Village Law section 7-712 (7)(a) as it pertains to Zoning Boards and pursuant to Village Law section 7-718 (7)(a) as it pertains to Planning Boards, the Village Board will require proof of required training to be submitted to the Village Board on an annual basis.

NOW THEREFORE BE IT RESOLVED by the Village Board of the Village of Sodus Point as follows:

1. When terms are ending or vacancies arise on either the Planning Board or Zoning Board of Appeals, the Village Clerk shall advertise any open positions and the rate of compensation in the following media, to wit:
 - a. The Shoreline
 - b. Village of Sodus Point website
 - c. Posting at the Village Hall
 - d. Official Village newspaper
 - e. Village of Sodus Point Facebook page
2. Any newly appointed members of the Planning Board or Zoning Board shall complete a minimum of four hours by New York Department of State (DOS) sponsored training or Genesee Finger Lakes Regional Planning Council on behalf of DOS within 90 days of appointment to enable such members to more effectively carry out their duties. Proof of training shall be submitted to the Village Clerk.
3. All members of the Planning and Zoning Boards shall thereafter, complete a minimum of four hours by NY Department of State sponsored training or Genesee Finger Lakes Regional Planning Council on behalf of DOS annually and submit proof of same to the Village Board for filing by the Village Clerk which certificates will be available for inspection at the Village Hall during regular business hours.
4. All required training may be done either on line or in person.
5. Members of the Planning and Zoning Board will not be compensated until after proof of training has been submitted to the Village Clerk.
6. Planning Board training shall comply with Village Law section 7-718 (7)(a) and Zoning Board training shall comply with Village Law section 7-712 (7)(a).

Resolution adopted all voting aye.

The wastewater department received quotes to install a propane gas unit heater.

Isaac HVACR \$4,150.00

HALCO \$5,750.00

MOTION by Trustee Verbridge and seconded by Trustee Evans to approve the quote from Isaac HVACR in the amount of \$4,150.00

Motion carried all voting aye.

The Village board agreed to move forward with the advertisement and recruiting process for a Communications Specialist.

Mayor McDowell agreed to reach out and try to set up a trial demo with Teams as an alternate broadcast tool. This will also give us more time to review the Zoom transcript option.

MOTION by Trustee Verbridge and seconded by Trustee Bristol to approve the furniture estimate #5581 from Fire Station Furniture in the amount of \$5,458.38. The furniture will replace what was damaged during the flood in the basement at the fire hall.

Motion carried all voting aye.

On January 22, 2022 the Sodus Rotary Club is planning a Winterfest in Sodus Point. The secretary of the Rotary Club emailed Mayor McDowell asking for financial support with the reindeer for the event.

MOTION by Trustee Kallusch and seconded by Trustee Bristol to pay \$800 to reserve the reindeer for the day.

Motion carried all voting aye.

Clerk-Treasurer:

- A. **MOTION** by Trustee Verbridge and seconded by Trustee Evans to approve payment of claims 12-1 through 12-51 totaling \$132,181.18; General \$95,848.86, Water \$16,615.00, Wastewater \$19,717.32
Motion carried all voting aye.

Other Business

MOTION by Trustee Bristol and seconded by Trustee Evans to adjourn the meeting at 8:22PM

Motion carried all voting aye.

Next scheduled regular Board meeting will be on Thursday, January 20, 2022 at **6:30 PM**

Tracy B. Durham, Clerk/Treasurer