

May 21, 2020: Village Board Meeting

**Minutes of Regular Meeting Sodus Point Village Board**

Mayor McDowell called the regular meeting to order at 6:30 PM and led the Pledge of Allegiance.

Present: Mayor McDowell, Deputy Mayor Kallusch, Trustee DeWolf

Zoom attendance: Trustee Appleby, Trustee Evans and CEO Druschel

Absent: Attorney Williams

**MOTION** by Trustee Kallusch and seconded by Trustee DeWolf to approve the April 16, 2020 regular meeting minutes. Motion carried all voting aye.

**MOTION** by Trustee Kallusch and seconded by Trustee DeWolf to approve the April 30, 2020 special meeting minutes. Motion carried all voting aye.

Public: no public present

**Reports were given as follows:**

**Mayor McDowell updates**

**COVID-19** – All employees are back on the normal schedule. We have instituted a temporary purchasing policy with employees until we understand the budget impacts of COVID. We know sales tax revenue and state aid are both at risk.

**CDBG** – Both the Wickham Blvd and the Featherly Drive portions of this project are complete. We do have some money left in the grant so we are trying to use it to do the last 120' between the existing work and Barretta's. We need the DEC to expand our permit and NYS DOS to agree to let us use the remaining money. The DEC permit will be submitted tomorrow.

**Flood Control** – We expect not to have to place any pumps. It seems like we are cresting as we sit here. Any significant storm will cause us trouble but for now things are fine.

**County Park** – The county will keep the park open, but with no staff this summer. That means no bathrooms, no trash cans, no lifeguards.

**REDI** –

The 'early action' on the beach project is well underway. The dune is mostly placed, sand fencing is going up and the beach grass plugs will be planted on Saturday. The Beach Advisory Committee is organizing the planting; Tom Hart will be on the beach insuring it is done well. Many positive comments and even some who were not enthusiastic are now on board with the project. The 60% Engineering Report that is needed for the funding contract is expected to be completed next week. Tom has verbal approval from DEC for ground level walk throughs.

On the storm water project, we have submitted all the forms, some for the second time requesting a funding contract. All the easements have been approved for the storm outlets. We expect the permit from NYS DOS next week and only need NYS DOT approval at that point.

Work on Lakestones and White Birch 60% Engineering Reports will pick up pace next month.

**Union Contract** – Key changes: 3 year contract, 2% raise each year, clothing allowance raised \$50, most 'time off' categories now require 4 hour minimums, sick time of 3 days or more require MD note.

**Deputy Mayor Kallusch- buildings**

## **Trustee DeWolf- Wastewater, water, highway**

## **Trustee Evans- Fire, Ambulance, Communications, Youth & Recreation**

### **Fire Department**

#### **Calls:**

- 4/28/2020 4:40PM - Wire down- Greig st
- 4/30/2020 4:32AM - Wire down- Rt 14
- 5/1/2020 12:15AM - CO alarm- Seventh st
- 5/3/2020 4:00AM - Structure Fire- Camp Beachwood

\*\* All events, meetings, and trainings have been suspended until May 20<sup>th</sup>. After May20<sup>th</sup> we are going to resume trainings within guidelines.

\*WR4 is in the water and in service for the season.

\*Pot of gold dinner has been rescheduled for September 26<sup>th</sup>

#### **Upcoming events:**

- Old time Baseball game- June 20<sup>th</sup> (\*\*\*\* This could change\*\*\*\*)
- Open House/ boot drive- August 1<sup>st</sup>
- Pot of gold dinner- September 26<sup>th</sup>

### Ambulance

Total responses so far in May is 19

Complete total for May will be in the June report

Recreation- Nothing to report

### Communications

- Considering putting in a subscription - based feeds for Village so citizens can subscribe to the information that is important to them vs. getting all information and clogging everyone's email.
- Continue to use Zoom for public meetings.
- Mayor's - Shoreline email newsletter is keeping the public updated

### **Trustee Appleby**

May 2020 Commissioner Report

**Energy:** The Village is waiting to see energy credits on its utility bills for the Solar Farm. The June ribbon cutting is on hold for now.

**LED Lighting:** . We are close to finalizing the LED street lighting. The Village is waiting for some required paperwork to provide to RGE , Tracy is working to prepare the information and working directly with the utility. I provided a schedule to NYPA for return of the final CPC (buy-out). Once Art Williams reviews the contract we may or may not vote to approve at the June meeting as it depends on the number of changes. The Village of Sodus

recently completed their LED installation and from what I am hearing it has been positively accepted by the community.

**Willow Park:** Mark Jones informed me the bathrooms at Willow Park were not operational and the \$2500 budgeted would not be enough to fix them. He recommended finding a grant for total replacement. I have contacted Commissioner DeWolf to make arrangement for a Porta-Potty for 2020. The highway department continues to disinfect the playground so families have confidence that it is safe to return to the area. I let the Neighborhood Association know that we had put funds in the 2020/21 for click repair. Due to Covid it has been difficult to find anyone to come out to look at the Kiosk rejuvenation project.

**Sill Landing Canoe and Kayak Launch:** Costich Engineering has finalized the site plan and I am waiting to speak to the mayor prior to giving it to the board. There is an "As Built" survey that needs to be completed so the Village can determine if the proposed parking area can be built.

A rental power boat backed into the railing of the launch and bent the rail so the launch temporarily closed. A police report was made. It is my understanding the piece was given to a contractor for a quick repair turn-around so we can get back up and operational.

**LWRP:** The LWRP committee interviewed two contractors for the LWRP / Code revisions grant. After the interviews the committee selected Barton & Loguidice. (see motion)

**ATP:** I am requesting the board formally accepts the Active Transportation Plan (see meeting item)

CEO Druschel- Building Inspector's report

**Public Comments:**

NA

**Old Business:**

None

**New Business:**

- A. MOTION** by Trustee DeWolf and seconded by Trustee Evans to approve the Contract for Staffing Services with E.M.S Staffing starting June 1, 2020 through May 31, 2021. The cost of the services for Staffing shall be \$48,281.17 annual or \$4023 monthly.

Motion carried

Trustee DeWolf, Trustee Appleby, Trustee Evans voting aye.

Trustee Kallusch abstained.

- B. MOTION** by Trustee Appleby and seconded by Trustee DeWolf to approve the following resolution  
AUTHORIZE CONSULTANT SERVICES FOR THE LOCAL WATERFRONT REVITALIZATION PLAN  
AMENDMENT, COMPREHENSIVE PLAN UPDATE AND ZONING CODE UPDATE

WHEREAS, in accordance with applicable procurement requirements, the Village of Sodus Point prepared and advertised a Request for Proposals (RFP) on December 12, 2019 for consultant services to amend the Local Waterfront Revitalization Plan (LWRP) and update the Comprehensive Plan and the Zoning Code; and

WHEREAS, the Village received five proposals before the January 31, 2020 submission deadline from the following firms:

- Barton and Loguidice, D.P.C. (B&L)
- Bergmann Associates
- Environmental Design and Research (EDR)
- Meagher Engineering
- MRB Group; and

WHEREAS, the Waterfront Advisory Committee (WAC) thoroughly reviewed all submissions, rating and ranking each proposal in accordance with criteria approved by the NYS Department of State; and

WHEREAS, the WAC selected B&L and EDR as the top two proposals and interviewed each firm on May 6, 2020; and

WHEREAS, the WAC evaluated each firm for public presentation skills, ability to clearly answer questions and explain concepts related to the Village's LWRP planning process, willingness on the part of the consultant team to accept feedback and consider suggestions, as well as creativity, initiative, technical expertise and understanding of issues important to Sodus Point; now, therefore, be it

RESOLVED, that after an exhaustive review process, the WAC recommends that the Village Board retain the consultant team lead by Barton & Loguidice, D.P.C. to prepare an amendment to the LWRP, a Comprehensive Plan update and all necessary Zoning Code updates; and be it further

RESOLVED, that the cost for the LWRP amendment, comprehensive plan update and zoning code updates shall not exceed \$110,000 (NYS LWRP grant \$82,500, local match \$27,500).

Resolution adopted Appleby, Kallusch, DeWolf and Evans voting aye.

- C. The Village Board discussed with the Attorney Williams the pros and cons of hosting the 4<sup>th</sup> of July Fireworks. Young Explosive advised the Mayor a final decision can be made 2 weeks in advance. The board agreed to table the decision until the June 18<sup>th</sup> board meeting.
- D. **MOTION** by Trustee Kallusch and seconded by Trustee DeWolf to renew Ely and Leene insurance policy for the Fire Dept., Ambulance, Accidental/Health Insurance, and Liability and Property Insurance for all Village owned property.  
Motion carried Appleby, Evans, DeWolf, Kallusch voting aye.
- E. Mayor McDowell highlighted the changes made to the Union Contract. The Union Contract will be a 3yr contract from June 1, 2020 through May 31, 2023.  
**MOTION** by Trustee Kallusch and seconded by Trustee DeWolf to approve and accept the union contract.  
Motion carried Appleby, Evans, DeWolf, Kallusch voting aye.
- F. The wastewater department would like to order from FW WEBB Co. The quote #66475778 totals \$4,656.01. The purchase would be part of the Capital Project fund.  
**MOTION** by Trustee Appleby and seconded by Trustee Evans to approve the quote and purchase.  
Motion carried Appleby, Evans, DeWolf, Kallusch voting aye.

**G. MOTION** by Trustee Appleby and seconded by Trustee Kallusch to approve the Annual Software Support Contract 6/1/20-5/31/21 for Tax Collection with TaxGlance Software from Williamson Law Book in the amount of \$735.00.

**Motion** carried Appleby, Evans, Kallusch DeWolf voting aye.

**H. MOTION** by Trustee Appleby and seconded by Trustee Kallusch to approve the following resolution  
**2020-5 Adopt Sodus Point Active Transportation Plan**

WHEREAS, the Village of Sodus Point, in partnership with the Neighborhood Association of Sodus Point, applied to the Genesee Transportation Council for a Federal Highway Fund grant to prepare an Active Transportation Plan (ATP); and

WHEREAS, the ATP is now complete and provides the Village with a community-based, data driven blueprint to guide future decision-making about non-motorized infrastructure investment while favorably positioning the village for future regional, state, and federal funding opportunities; and

WHEREAS, the ATP introduces policies and conceptual designs that, when implemented, will transform the village into a walkable and bike-friendly community that positively impacts residents health and contributes to overall economic growth; now, therefore be it

RESOLVED, that the Sodus Point Village Board formally approves and adopts the Active Transportation Plan effective May 21, 2020.

Resolution adopted by Kallusch, DeWolf, Evans Appleby

**Treasurer:**

**A. MOTION** by Trustee DeWolf and seconded by Trustee Kallusch to approve payment of claims 5-1 through 5-27 for a total of \$37,448.97; General/Highway \$20,456.92; Water \$6,899.99; Wastewater \$10,092.06.

Motion carried Evans, Appleby, Kallusch, DeWolf voting aye.

**B. MOTION** by Trustee Appleby, seconded by Trustee DeWolf to approve the following  
**2020-5 Resolution** amending 2019-2020 General Fund Budget

Whereas, NYS created the REDI program to address the recurring issues due to Lake Ontario flooding and the lack of sufficient resiliency measures,

Whereas, the Village of Sodus Point has received grant monies from NYS Dormitory Authority in the amount of \$7,400,000 for project WA30 – Wickham Blvd & Greig St which will create a comprehensive storm water management system for that portion of the village, and

Whereas, the Village share of this grant is \$370,000 payable over the duration of the project, and

Whereas, Section 5-520 of the Village law allows the Board of Trustees to make budgetary amendments for unappropriated, unreserved fund balance when it has determined that an amount is available for appropriation and,

Whereas, the Board of Trustees has determined that a significant amount exists for the purpose intended; now, therefore,

BE IT RESOLVED, that the Board of Trustees authorizes the appropriation of general fund, fund balance in the amount of \$135,000

It is hereby resolved that the Village Clerk/Treasurer is authorized to make budget adjustments to reflect the amendments.

**C. MOTION** by Trustee DeWolf, seconded by Trustee Evans to approve the following  
**2020-5 Resolution** amending 2019-2020 Budget

Whereas, the Village of Sodus Point has received an \$8,000 grant from NYS Energy Research and Development specifically for the EV Charge Station,

It is hereby resolved that the Village Clerk/Treasurer is authorized to make budget adjustments to reflect an \$8,000 increase in revenue in the General Fund and an increase in appropriations in General Fund, Parks & Playgrounds Contractual (A7410.4), in the amount of \$8,000.

Resolution adopted Evans Kallusch DeWolf Appleby voting aye.

**Other Business:**

Trustee Evans asked that the Zoom link be added to the agenda.

**MOTION** by Trustee DeWolf and seconded by Trustee Kallusch to adjourn the meeting at 7:17PM  
Motion carried Evans, Appleby, Kallusch, DeWolf voting aye.

End of Year meeting Friday, May 29, 2020 at 4:00PM.

Next scheduled regular Board meeting will be on Thursday June 18, 2020 at **6:30 PM**

Tracy B Durham  
Clerk-Treasurer