

October 18, 2018: Village Board Meeting
Minutes of Regular Meeting Sodus Point Village Board

Mayor McDowell called the regular meeting to order at 6:32 PM and led the Pledge of Allegiance.

Present: Mayor McDowell, Attorney Williams, Trustee Appleby, Trustee Kallusch, Trustee Eckberg, Trustee DeWolf, CEO Druschel

Public: 6pp
Absent: na

MOTION by Trustee Appleby and seconded by Trustee Kallusch to approve the minutes of the September 20, 2018 regular meeting.
Motion carried all voting aye.

Reports were given as follows:

Mayor McDowell- Wastewater, Water, general Village updates
Trustee Kallusch – Fire
Trustee Appleby – Lighting Commissioner report
Trustee Eckberg – Ambulance, Community Center, Summer Rec
Trustee DeWolf - Highway
CEO Druschel- Building Inspector's Report

Public Comments:

No public comments

Old Business:

A. **2018-10a MOTION** by Trustee Eckberg and seconded by Trustee Appleby to adopt the following
**A RESOLUTION IN OPPOSITION TO PERMANENT OFFSHORE WIND TURBINES
VISIBLE FROM THE VILLAGE OF SODUS POINT, NY**

WHEREAS, the Mayor and Village Board of Trustees, a New York municipal corporation (hereinafter Mayor and Board), having been entrusted with the preservation and enhancement of the natural beauty of the beach and waters in and adjacent to the Village of Sodus Point, NY for the benefit of the citizens of the Village and visitors therein, and

WHEREAS, the Mayor and Board have consistently supported the development of responsible clean energy including solar power, waste to energy, and geothermal; and

WHEREAS, the Mayor and Board have demonstrated support for clean energy through the implementation of numerous initiatives including a Clean Energy Community; and

WHEREAS, the Mayor and Board recognize and support the potential for offshore wind power as being a viable source of clean energy when constructed in a responsible manner that respects the natural pristine view of Lake Ontario and Sodus Bay that is a cultural and historic treasure for the citizens and visitors of the Village of Sodus Point; and

WHEREAS, New York Governor Cuomo is advancing the development of offshore wind energy in New York State, and on July 27, 2018 issued a letter calling on U.S. Secretary of Interior Zinke to support New York's offshore wind initiative; and

WHEREAS, these wind turbines will be visible from the Village of Sodus Point beaches and bayfront residences and business, and such turbines will have a negative impact to the viewsapes; and

WHEREAS, the Mayor and Board believe that offshore wind projects will create a significant threat to the economic welfare of the visitors, citizens, and property owners of Sodus Point, NY who depend upon a clean and attractive natural environment for their livelihood and who would be irreparably harmed by the placement of these structures within visible distance of Lake Ontario and Sodus Bay; and

NOW THEREFORE BE IT RESOLVED that the Mayor and Board of Village of Sodus Point is opposed to the construction of any permanent offshore wind turbines visible from the Village of Sodus Point.

BE IT FURTHER RESOLVED, that the Clerk of the Village of Sodus Point certify and communicate this resolution to New York State Governor Andrew Cuomo; US Senator Charles Schumer of New York; US Senator Kirsten Gillibrand of New York; US Congressman John Katko of New York, representing the 24th District; New York State Senator Pamela Helming, representing the 54th District and New York State Assemblyman Robert Oaks, representing 130th District.

Resolution adopted all voting aye.

- B. Trustee DeWolf wanted to finalize one piece of equipment for the highway. DJM Equipment quoted the trade for our current 2016 S650T4 Skid Steer loader to an upgrade of a 2018 model for a net amount of \$9350.32.

MOTION by Trustee DeWolf and seconded by Trustee Kallusch to approve quote #23747DO24816 with DJM Equipment (Bobcat of the Finger Lakes).

Motion carried all voting aye.

In addition to this the board also agreed to look into contracting out a third party to clear sidewalks this year for a trial period.

New Business:

- A. **MOTION** by Trustee Appleby and seconded by Trustee Eckberg to approve the Young Explosives Corp. contract for the July 3rd 2019 fireworks display in the amount of \$7,000.00.

Motion carried all voting aye.

- B. **MOTION** by Trustee Eckberg and seconded by Trustee DeWolf to approve the following

REQUEST FOR QUALIFICATIONS (RFQ)

ENGINEERING SERVICES

SHORELINE RESTORATION PROJECT

The Village of Sodus Point is seeking Qualifications Statements for Engineering Services for the Shoreline Restoration Project. The Village has received a \$469,572 CDBG Grant from the Lake Ontario – St. Lawrence Seaway Flood Relief and Recovery Program to fund this project.

PROJECT DESCRIPTION

1. Location

The Village of Sodus Point experienced an historic flood event during the spring and summer of 2017, forcing the closure of the central business district to motorized traffic until mid-August. Waterfront banks were severely compromised during this event and became so vulnerable to

erosion that boat traffic was instructed to travel at idle speed to prevent further shoreline damage. In the aftermath of this 4 month flood event, there is a higher than normal risk that shoreline areas will experience greater than normal erosion, compromising the ability of nearby water, sewer and drainage infrastructure to function properly.

The Shoreline Restoration Project consists of two distinct areas within the Village.

Area 1 is located along the north bank (Lake Ontario's south shoreline) at the outfall serving the Village's wastewater treatment plant near the north end of Featherly Drive. Area 2 is located along Wickham Boulevard along the shoreline of Sodus Bay between 4th Street and the Sodus Point Beach and Park. Both areas are graphically displayed on the attached map.

2. Purpose

Area 1 - Previously installed shoreline protection failed due to unprecedented high Lake Ontario water levels experienced during the spring and summer of 2017, causing a massive amount of erosion. Approximately 230 linear feet of shoreline embankment immediately west of the wastewater treatment plant outfall manhole receded by 30 feet. To the east of the manhole, approximately 100 linear feet of shoreline embankment receded by 20 feet. The area to the east of the manhole is particularly vulnerable because it is characterized by a 30 foot high, fully exposed bluff composed of highly erodible, sand based materials. Because the bank surrounding the outfall receded to within five feet of the last manhole, Village personnel installed temporary emergency protection consisting of broken concrete and miscellaneous large rock and stone to the northwest and rip rap stone to the east to halt the erosion until a more permanent solution could be identified and installed.

Area 2 – This area is found along Wickham Boulevard and borders Sodus Bay to the south. The Village installed a small, but previously effective, rip rap revetment in this area to protect Wickham Boulevard and the stone dust path leading to the county park, homes on the north side of the street and four sanitary manholes with connecting sewer piping located on the south side of the street. Because this entire area was overtopped by high water during the 2017 flood event, it became clear that the existing revetment was wholly inadequate as an erosion protective measure. Consequently the stonedust path, Wickham Boulevard, residences and most importantly, the sanitary sewer collection system infrastructure all remain at significant risk for major damage.

3. Timeframe

Preliminary and Final design, SEQR compliance and state and federal regulatory review approval is expected to take approximately eight months. Bidding, award, execution of contracts and construction is expected to take approximately six months. Because this project is funded by A CDBG Grant from the Lake Ontario – St. Lawrence Seaway Flood Relief and Recovery Program, the project in its entirety must be completed within 24 months of the award letter, which is dated August 2, 2018.

4. Present Status

The Village has received notice of a grant award from the NYS Office of Community Renewal and has submitted to the state the executed grant agreement and associated forms.

SCOPE OF SERVICES

At a minimum, the following services will be provided by the selected engineering consultant. Although comprehensive, this list of services should not be considered exhaustive.

Preliminary and Final Design: Tasks will include, but not be limited to, environmental review record assistance; development of plans and specifications; securing permits and other regulatory approvals if deemed necessary; preparation of bid documents; tabulation of bids and preparation of award recommendation; assemble contract documents for execution.

Construction Services: Construction administration tasks will include, but not be limited to, preconstruction meeting; processing monthly contractor payment applications; weekly progress meetings; contract interpretation/conflict resolution; coordination with regulatory/funding agencies; prepare and assemble all closeout documentation.

Construction Observation: Tasks will include, but not be limited to, on site construction observation to a level necessary to verify that construction was completed in accordance with final plans and specifications.

TIMEFRAME

As stated previously, because this project is funded by the NYS Office of Homes and Community

Renewal CDBG Program, it must be completed in its entirety within 24 months of the award letter, which is dated August 2, 2018.

STATEMENT OF QUALIFICATIONS CONTENT

- A statement is required that best describes the firm's understanding of this project, unique qualifications and experience administering CDBG funded projects of similar scope and size.
- A list of relevant project experience including scope, client and dates completed.
- Provide the following additional information:
 - a. A statement clearly indicating your firm has the capacity to enter into an agreement with the Village of Sodus Point.
 - b. Indicate the location of the office(s) where the work will be performed.
 - c. Provide evidence that the office(s) have the staffing capacity to undertake this project.
 - d. Provide an organizational chart with staff assigned to this project and their responsibilities; provide resumes for key staff that clearly demonstrate experience on similar projects.
 - e. Demonstrate the ability to perform similar projects in a timely manner, including proposed schedule.
 - f. Provide evidence that the firm is licensed and authorized by the State of New York to practice Engineering.

The Village of Sodus Point will comply with all regulations governing the solicitation of Minority and Women Business Enterprise Firms (MWBE). MWBE firms are strongly encouraged to submit qualifications statements.

Submit 5 copies of your Qualifications Statement, with your cost proposal in a separate sealed envelope clearly labeled "cost proposal", to Tracy Durham, Clerk-Treasurer, Village of Sodus Point, 8356 Bay Street, P.O. Box 159, Sodus Point, NY 14555 **no later than 3 PM on November 23, 2018.**

LATE SUBMISSIONS WILL NOT BE CONSIDERED.

Questions pertaining to this RFQ should be directed to David McDowell, Mayor, Village of Sodus Point, at 315-483-9881.

EVALUATION

The Statements of Qualifications will be comparatively evaluated by the Sodus Point Village Board based upon the following requirements, listed in order of decreasing importance:

- Demonstrated understanding of work to be done
- Relevant experience of proposed staff
- Demonstrated experience with similar projects
- Familiarity with Federal and State regulatory requirements

MOTION carried all voting aye.

C. 2018-10b MOTION by Trustee Appleby and seconded by Trustee Eckberg to AUTHORIZE LOCAL MATCH FOR UPWP APPLICATION TO GENESEE TRANSPORTATION COUNCIL

WHEREAS, the Village of Sodus Point is applying for a Unified Planning Work Program (UPWP) grant to prepare a Circulation, Access and Parking Plan for the Village; and

WHEREAS, this plan will analyze traffic conditions throughout the village, evaluate severe event and seasonal related congestion problems, review parking quantity, quality and layout and provide recommendations to ease congestion, improve traffic circulation and make parking more efficient; and

WHEREAS, this study will be used to leverage future transportation related grants for affordable implementation of said recommendations; and

WHEREAS, the study is estimated to cost \$50,000 and the UPWP program requires a 10 percent local match; now, therefore, be it

RESOLVED, that the Sodus Point Village Board authorizes the submission of a UPWP application for funding in the amount of \$45,000; and be it further

RESOLVED, that the Sodus Point Village Board commits the required local match in the amount of \$5,000 for a total project cost of \$50,000.
Resolution adopted all voting aye.

- D. The Village has received donations to install a 44x80 Ice Rink in Willow park. It will be located behind the Information Center. Mike Healy played a huge role in collecting and advocating donations to get this project underway.
- E. Surplus of X Mark walk behind mower and Toro riding mower. The Board was lacking some the information to make a decision so this was tabled until next meeting.
- F. The owner of 7483 S. Fitzhugh St. sent a letter to the Board requesting some form of forgiveness or consideration of reduction of expenses for discontinuance of #3 units.
After much discussion by the Board they determined the following.
MOTION by Trustee DeWolf and seconded by Trustee Kallusch to require the current billing to be paid in full along with the \$320.00 discontinuance fee. Once the balance is paid in full the account will charged going forward for 3 units.
Motion carried all voting aye.

Treasurer:

MOTION by Trustee Kallusch and seconded by Trustee Eckberg to approve payment of claims 10-1 through 10-55 for a total of \$207,571.75; General/Highway \$180,852.73; Water \$10,988.20; Wastewater \$15,730.82.
Motion carried all voting aye.

Other Business:

FEMA 4348 DRNY

Received to date:

\$11,663.82

\$165,850.61

MOTION by Trustee Appleby and seconded by Trustee Kallusch to adjourn the meeting at 7:13PM
Motion carried all voting aye.

Next scheduled regular Board meeting will be on Thursday, November 15, 2018 **at 6:30 PM**

Tracy B Durham, Clerk-Treasurer